

# Executive Summary

## ***APS SUPERVISOR CORE: THE UNIQUE ROLE OF THE APS SUPERVISOR***

Without a doubt, supervisors have one of the most multifaceted and difficult roles within APS programs. A clear understanding of key roles and responsibilities is instrumental for job success and satisfaction. Join us for this interactive, foundational training outlining the educational, supportive and administrative roles of APS supervision. Explore APS supervisor competencies, best practice tips around transitioning from peer to supervisor, and the importance of professional boundaries for supervisors.

### **Virtual Training:**

- The following virtual instructional strategies are used throughout the course: short lectures (lecturettes), interactive activities/exercises including breakout groups, chat box discussions, large group discussions, self-reflection, poll options, and individual practice. PowerPoint slides and role playing/demonstrations are used to stimulate discussion and skill development.
- Participants will need access to a computer with video conferencing capability and be able to connect to the virtual platform being used to deliver this training. A headset or earbuds with microphone and a video camera are highly encouraged. Participant Manual is a fillable PDF if using Adobe Acrobat. Participants are encouraged to either print a hard copy or ensure access to Adobe Acrobat to allow for highlighting, typing in comments and filling out worksheets.

### **Course Requirements:**

- Pre-Training Assignment: Prior to the training, participants will be asked to complete the APS Supervisory Task Self-Analysis; it will take approximately 15 minutes. Note strength areas and areas that need improvement. This must be completed prior to attending the training. This self-analysis will be included in a processing activity and needs to be readily available for the training.
- Completion of the entire module is required to receive course completion credit.

**Target Audience:** This workshop is intended for new supervisors or experienced staff who may require a refresher.

### **Outcome Objectives for Participants:**

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By the end of this training participants will be able to:

- Identify the three key roles of an APS supervisor and practice at least one element from these roles.
- Discuss the six APS Supervisor Competencies and identify areas for individual growth and development.
- Use case scenarios to discuss the issues that may arise around professional boundaries for supervisors and possible solutions.