

## WHAT IS THE NAPSA CERTIFICATE PROGRAM?

The NAPSA Certificate Program is committed to strengthening Adult Protective Services programs by providing high-quality training materials in order to develop well-trained professionals who will improve the safety and independence of older and/or vulnerable adults, and persons with disabilities who are victims of abuse, neglect, self-neglect, or exploitation.

### CORE APS TRAINING

The NAPSA Certificate Program includes curricula developed by the NAPSA Education Committee and the NAPSA Certificate Committee in cooperation with the APS Workforce Innovations (APSWI) program at San Diego State University's Academy for Professional Excellence. The APS Core Curricula is comprised of training modules in each of the core competency areas.

Detailed module information can be found here:  
<https://theacademy.sdsu.edu/programs/apswi/core-competency-areas/>

### REQUIREMENTS FOR CANDIDACY

- Be employed in a program that provides protective services to older and/or vulnerable adults, and persons with disabilities who are victims of abuse, neglect, self-neglect, and/or exploitation (the applicant is hereafter referred to as an APS Professional).
- Demonstrate, either by achieving equivalency through formal training, or by passing an equivalency exam, that they have an understanding of the job they are expected to perform as an APS Professional. This includes knowing who their clients are, under what circumstances they are expected to intervene, and what interventions they are expected to provide.

## COMPREHENSIVE TRAINING

Each module has an *Instructor Led Training* and/or *eLearning* component that meets the NAPSA Certificate Program requirements.

***Instructor-Led Training:*** Comprehensive training materials are available at no cost for APS programs to use to advance workforce skills and knowledge. Curricula includes scripted trainer and trainee materials with skill-based learning activities, handouts, and PowerPoint presentations. Each module includes an executive summary to support supervisors to advance workforce skills and knowledge.

***eLearning:*** eLearning modules include interactive skill practice, knowledge checks, and a post-test. eLearnings are available at a cost of \$50 per person, per module for APS programs outside of California. APS programs in California are able to access eLearnings free of charge due to generous funding from the California Department of Social Services.

Visit <http://www.napsa-now.org/the-napsa-certificate-program/> for completion requirements.

## NAPSA & APSWI

NAPSA and the APSWI Program at San Diego State University's Academy for Professional Excellence have developed core curricula around practice issues in Adult Protective Services. These training modules are available nationally for all APS organizations to use to advance workforce skills and knowledge. Each module is examined by skilled APS professionals and experts in the field to determine specific learning objectives. APSWI staff work with nationally recognized experts to develop evidence-based curriculum that builds on adult learning theory and teaches to the identified learning objectives. Once drafted, each curriculum is reviewed by a Curriculum Advisory Committee composed of APS staff, supervisors, and managers to ensure the training will meet the needs of APS professionals in the field. Each curriculum is pilot-tested, evaluated, revised, and made available for use in training.

## NAPSA Certificate Modules

#	NAPSA CERTIFICATE NAME	APSWI COURSE NAME	DURATION
1	OVERVIEW	APS Overview Instructor-Led Training (ILT) Half Day	4 hrs
		<i>APS Overview eLearning</i>	1.5 hrs
2	VALUES/ ETHICS	Ethics, Values, & Cultural Competence In APS	7 hrs
		<i>Ethics, Values, &amp; Cultural Competence in APS eLearning</i>	1.5 hrs
3	REGULATIONS	<i>California Regulations For APS eLearning</i>	1 hr
4	THE AGING PROCESS	<i>The Aging Process eLearning</i>	1.5 hrs
5	PHYSICAL & DEVELOPMENTAL DISABILITIES	<i>Physical And Developmental Disabilities eLearning</i>	1.5 hrs
		Mental Health In APS ILT	4 hrs
6	MENTAL HEALTH IN APS	<i>Mental Health in APS Part 1 &amp; 2 eLearning</i>	1 hr
7	SUBSTANCE ABUSE IN MATURE ADULTS	<i>Substance Abuse And Mature Populations eLearning</i>	1 hr
		Dynamics Of Abusive Relationships ILT	1.5 hrs
8	DYNAMICS OF ABUSIVE RELATIONSHIPS	<i>Dynamics Of Abusive Relationships eLearning</i>	7 hrs
		Professional Communication ILT	7 hrs
9	COMMUNICATION & INTERVIEWING	<i>Interviewing Skills For APS Workers Parts 1, 2, &amp; 3 eLearning</i>	0.5 hrs each
		Working With Self-Neglecting Clients ILT	7 hrs
10	SELF NEGLECT CLIENTS	<i>Working With Self-Neglecting Clients eLearning</i>	1.5 hrs
		Caregiver Or Perpetrator Neglect ILT	7 hrs
11	CAREGIVER NEGLECT	<i>Caregiver Or Perpetrator Neglect eLearning</i>	1.5 hrs
		Financial Exploitation ILT	7 hrs
12	FINANCIAL EXPLOITATION	<i>Financial Exploitation: An Introduction eLearning</i>	1 hr
		<i>Responding To Physical Elder Abuse And Neglect eLearning</i>	2 hrs
13	PHYSICAL CAREGIVER ABUSE	Elder Sexual Abuse ILT	6.5 hrs
		<i>Elder Sexual Abuse eLearning</i>	1 hr
14	ELDER SEXUAL ABUSE	APS Case Documentation And Report Writing ILT	7 hrs
		<i>APS Case Documentation And Report Writing eLearning</i>	2 hrs
15	DOCUMENTATION & REPORT WRITING	Initial Investigation: Taking The First Steps ILT	7.25 hrs
		<i>APS Intake Interview eLearning</i>	1 hr
16**	INVESTIGATION FIRST STEPS**	<i>APS Worker Safety eLearning</i>	1 hr
		Assessing APS Clients' Decision-Making Capacity ILT	7 hrs
17	ASSESSING CLIENT CAPACITY	<i>Assessing APS Clients' Decision-Making Capacity eLearning</i>	1.5 hrs
		Investigation: Risk Assessment ILT	7 hrs
18	RISK ASSESSMENT	<i>Risk Assessment In APS eLearning</i>	1.5 hrs
		Voluntary Case Planning In APS ILT	6 hrs
19	VOLUNTARY CASE PLANNING	<i>Voluntary Case Planning In APS eLearning</i>	1 hr
		Involuntary Case Planning And Intervention Process ILT	7 hrs
20	INVOLUNTARY CASE PLANNING	<i>Involuntary Case Planning for APS Workers Modules 1, 2, &amp; 3 eLearning</i>	1.5 hrs
		Collaboration In APS Work ILT	7 hrs
21	COLLABORATION IN APS WORK	<i>Collaboration In APS Work eLearning</i>	1 hr
		Working with the Criminal Justice System ILT	7 hrs
22	WORKING WITH CRIMINAL JUSTICE	<i>Working with the Criminal Justice System eLearning</i>	1.5 hrs
		Case Closure ILT	7 hrs
23	CASE CLOSURE	Case Closure ILT Half Day	4 hrs
		<i>Case Closure eLearning</i>	1.5 hrs

Additional curricula to include Advance and Supervisor training are available  
<https://theacademy.sdsu.edu/programs/apswi/>