

Registering for an eLearning Training

1. Login to the LMS [here](#) using your BHETA username and password. Be sure to turn off your pop-up blockers before you log in
2. Click the magnifying glass search icon in the upper right corner



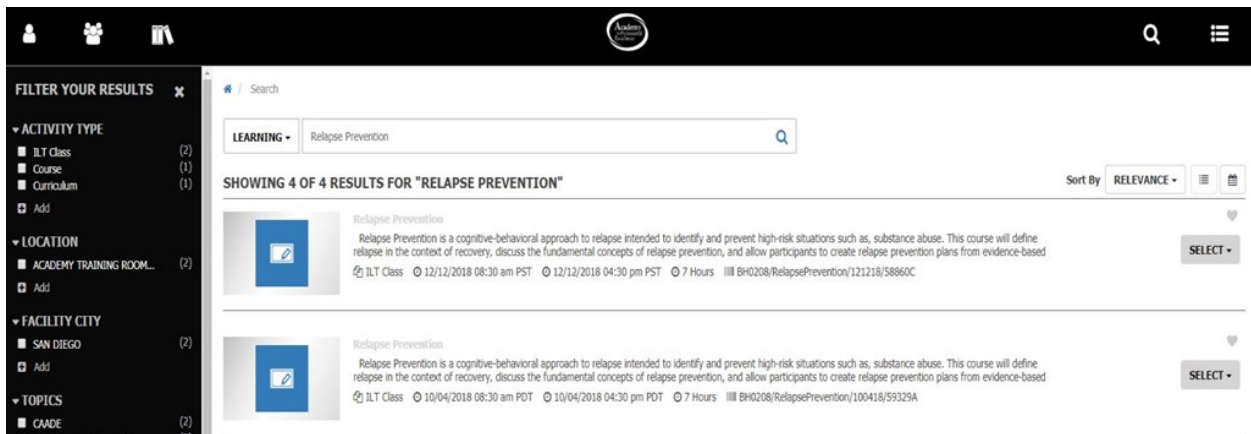
WHAT ARE YOU LOOKING FOR TODAY?

LEARNING - Search for Courses, Training, Videos, Books, and Audiobooks

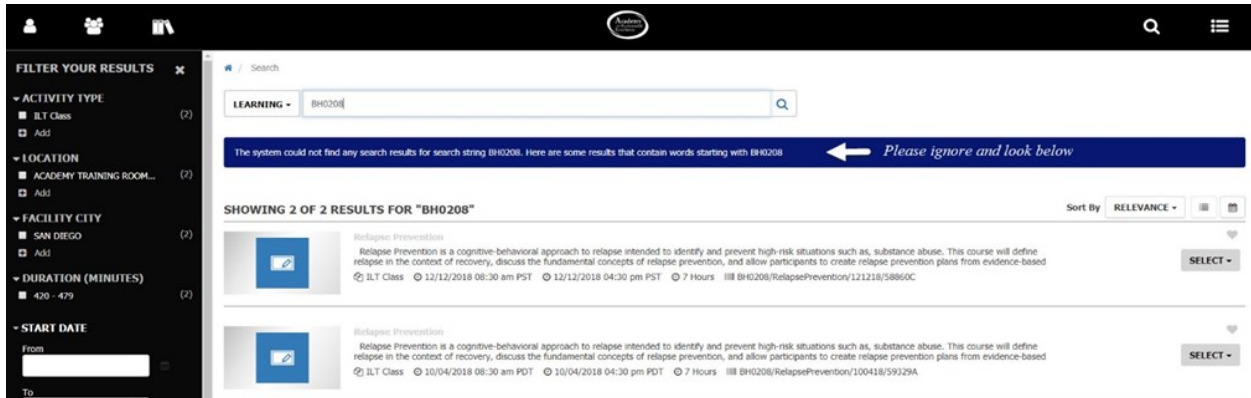
Select a specific item to navigate to your area of interest. Search supports the use of the asterisk (*) wild card to represent one or more unspecified characters. If no results match your search, Search will return any results that closely match what you entered.

4. Search for the training by its name or course code by typing it into the search box (Note: the course code can be found on the [RIHS eLearning](#) page)

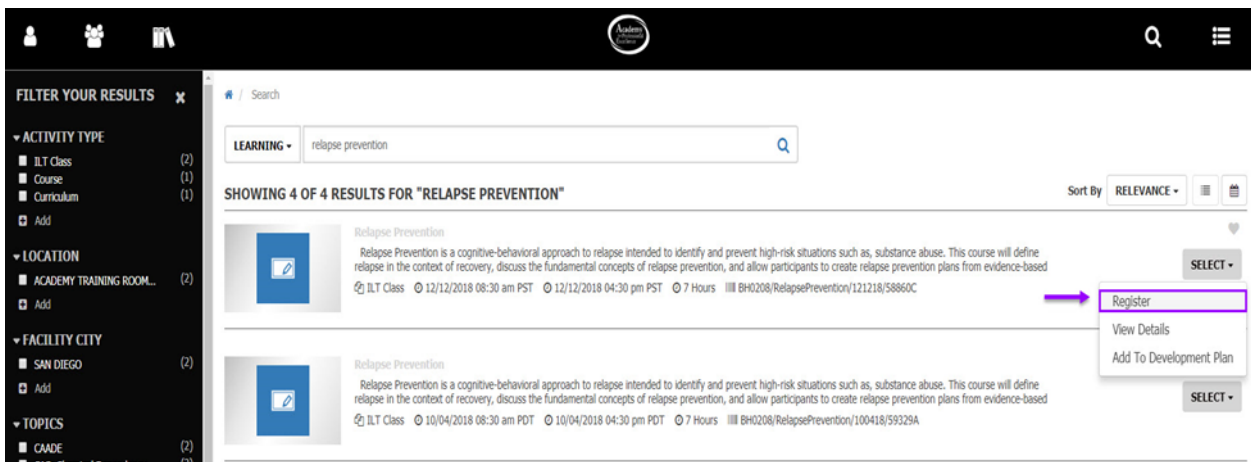
By Name:



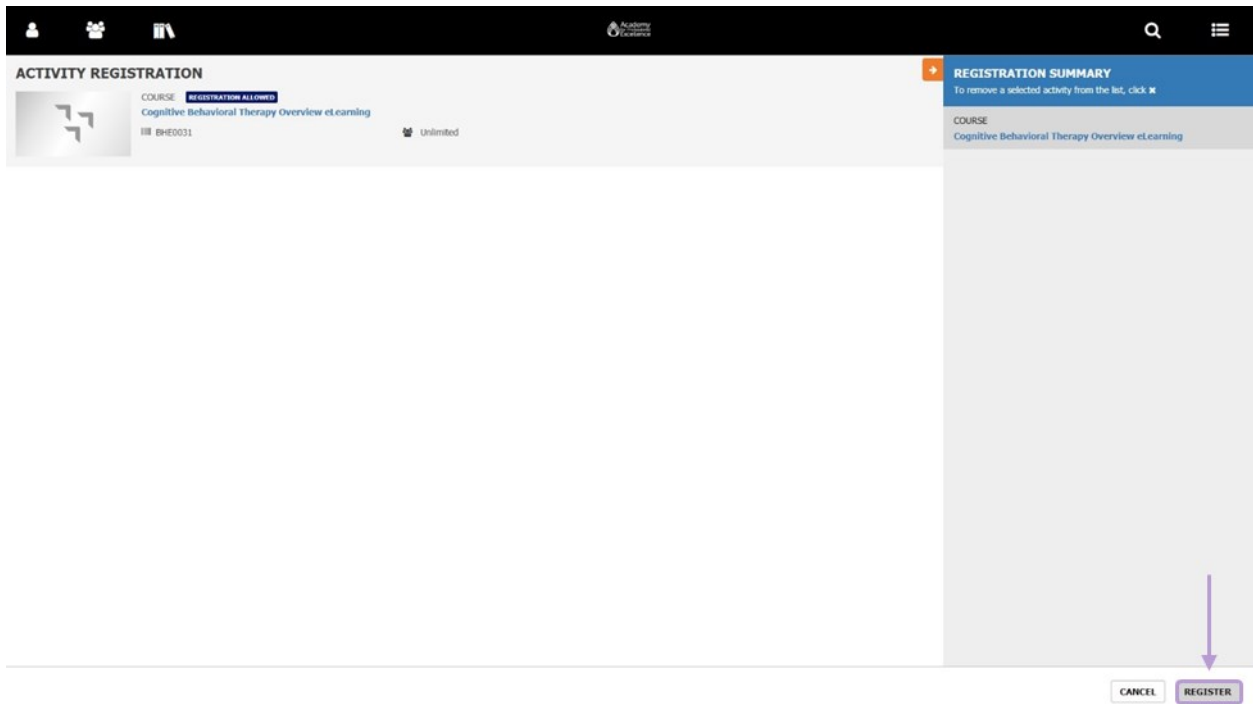
By Course Code:



5. Find the training you want. Click Select, then click Register



6. Click REGISTER in the bottom right



7. You are now registered for the training. Click DONE in the lower right to exit or START in the top right to begin the eLearning in a new window

