Accessing an eLearning Training

1. Login to the LMS [here](#) using your BHETA username and password. Be sure to turn off your pop-up blockers before you log in.

2. On the Home page, click **MY TRAININGS**, the box in the center right of the screen.

   ![Image](#)

4. Make sure you are in the **CURRENT/UPCOMING** tab in the blue words under the search box in the upper right. There will be a blue line under the section you are in (1.)

5. Find the training you would like to access. Click the **START** button to the right (2.)
   - If there is no **START** button, click the **Training Title** in blue, then click on the **START** button on the right side of the page.

   ![Image](#)
6. The eLearning will pop up in a new window. You may need to click NEXT or START to begin the eLearning.

A. If you are resuming a training, click Yes in the smaller box in the center.
7. The eLearning will begin

8. After you complete the training, click Exit in the top right