

## EXECUTIVE SUMMARY

HANDOUT #1

**Course Title:** *Overview of APS – Half-Day In-Person Training*

APS workers need to have an understanding of the job they are expected to perform. This includes knowing who their clients are, under what circumstances they are expected to intervene, and what interventions they are expected to provide.

The following instructional strategies are used: lecture segments; interactive activities/exercises (e.g. small group discussion, case studies); question/answer periods; PowerPoint slides; video clips; participant guide (encourages self-questioning and interaction with the content information); and embedded pre/post evaluation to assess training content and process.

### **Course Requirements:**

Please note that training participants are expected to participate in a variety of in-class and post-training evaluation activities. These activities are designed to enhance the learning experience and reinforce the skill acquisition of training participants as well as determine the overall effectiveness of the trainings.

An executive summary of each training and directions for post-training evaluation activities will be provided to training participants and their supervisors.

### **Target Audience:**

This course is designed for new APS social workers as well as Vulnerable Adult Abuse partners (e.g. conservatorship investigators, workers in the aging and disability networks, law enforcement). This training is also appropriate for senior staff that require knowledge and/or skills review.

### **Outcome Objectives for Participants:**

Learning goals – Upon completion of this training session, participants will be able to:

1. Describe APS Clients.
2. Explain APS worker's roles and responsibilities including APS practice principles and service goals.
3. Evaluate simple APS referrals.
4. Develop a basic case plan.
5. Apply key terminology used in APS.

**Transfer of Learning:** *Ways supervisors can support the transfer of learning from the training room to on the job.*

### **BEFORE the training**

## **APS OVERVIEW - PARTICIPANT MANUAL**

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Supervisors can encourage line staff to attend the training and help them identify particular questions they have about APS clients, casework, etc. Training participants can ask questions during training.

### **AFTER the training**

Supervisors can read the training executive summary. Supervisor can meet with trainee to learn what specific knowledge and skills they obtained from the training and how they intend to use them on the job. If further staff involvement is available, trainees may present an overview of what was learned to other staff members to encourage collaboration and a culture of learning.