



BHS PROVIDER UPDATES

2014-1



INFORMATION SHARING, CONSENT TO TREAT, AND THE USE OF 04-24 FORMS FOR DEPENDENTS

Historically, all Child Welfare Services (CWS) clients (parents or the court) signed the "Authorization for Medical Care" forms:

- Consent for Treatment (04-24) and
- Authorization to Use or Disclose Protected Health Information (04-24A)

As of November 2013, CWS is **no longer using** the above forms for information sharing, but instead will be using a **blanket court order** that applies to all children in CWS custody. If you are a provider who is requesting a consent to treat or an authorization to share information, the CWS worker will send a copy of the blanket order. The blanket order will replace the 04-24 forms in the medical record.

According to CWS Special Notice # 18-13:

Once a child is taken into CWS protective custody, the order will be the document that serves to allow for routine healthcare/dental care and information sharing. The order is not made for each child, but is a blanket order that applies to all children in CWS custody. This means a child taken into custody (e.g. at Polinsky/Way Station home, etc.) pending dependency jurisdiction and throughout the Juvenile Court case (as long as CWS has custody/jurisdiction).

The order applies to all current dependents as well.

When a service provider (including medical/dental and mental health) requests a consent to treat or an authorization to share information, the SW will send a copy of the order to the provider.

Please note: If the CWS case is in Voluntary Services or Emergency Response status, 04-24 and 04-24A are still required.

9-3-14

