

Please register for the CANS online certification test **before** arriving to the six hour in-person class so that you'll be ready to complete the exam once you complete the in-person class.



Before you get started, make sure you are using one of these Internet browsers: Google Chrome, Firefox, Safari or Microsoft Edge. Please be sure you have the latest version of Adobe Reader available on your computer. **Do not use Internet Explorer (IE).**

Browser Check

Ensure you are using one of these browsers:

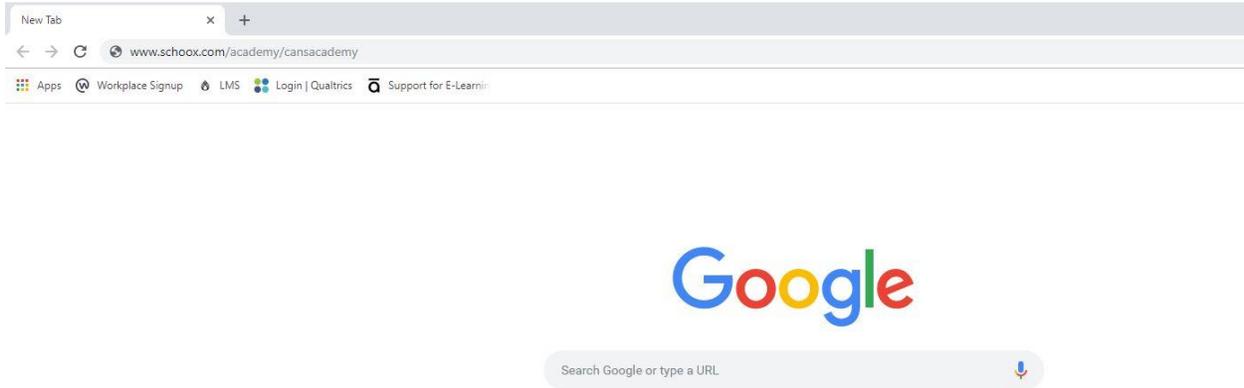
- Google Chrome
- Firefox
- Safari
- Microsoft Edge

Click the Adobe icon to download the latest version of Acrobat Reader.

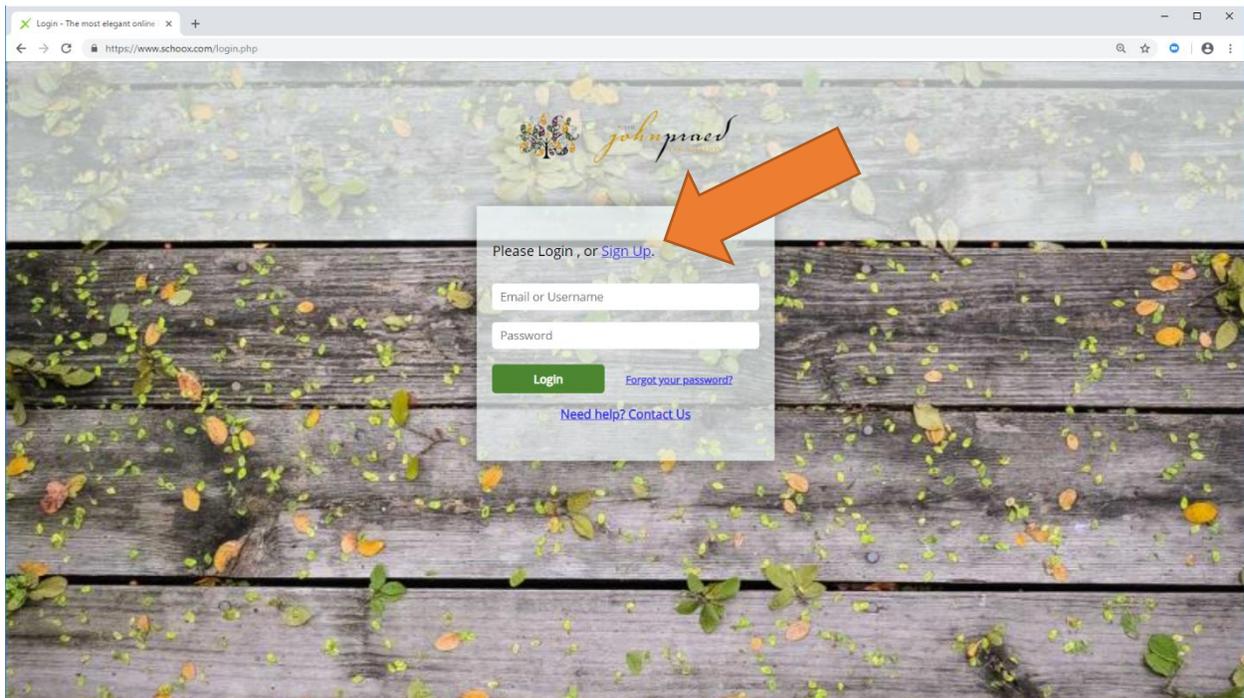
Tech Tip

DO NOT use Internet Explorer (IE)

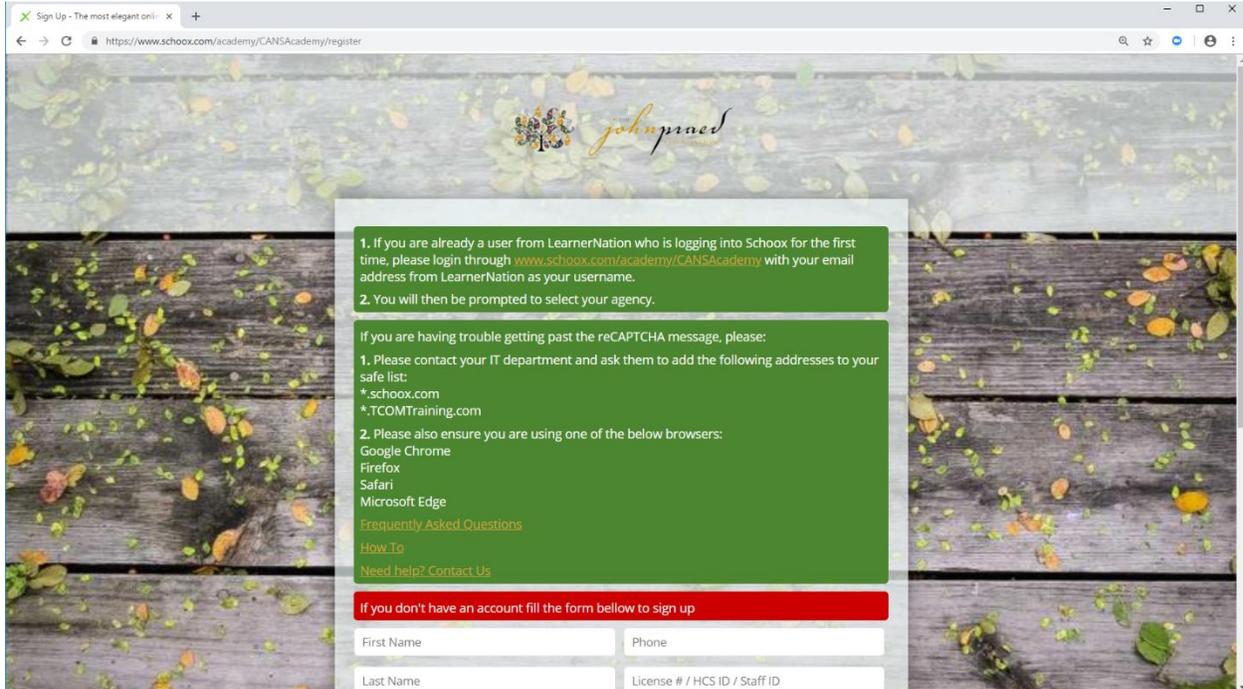
If you are logging into the Praed Foundation CANS Academy training site for the first time, please go to www.schoox.com/academy/cansacademy



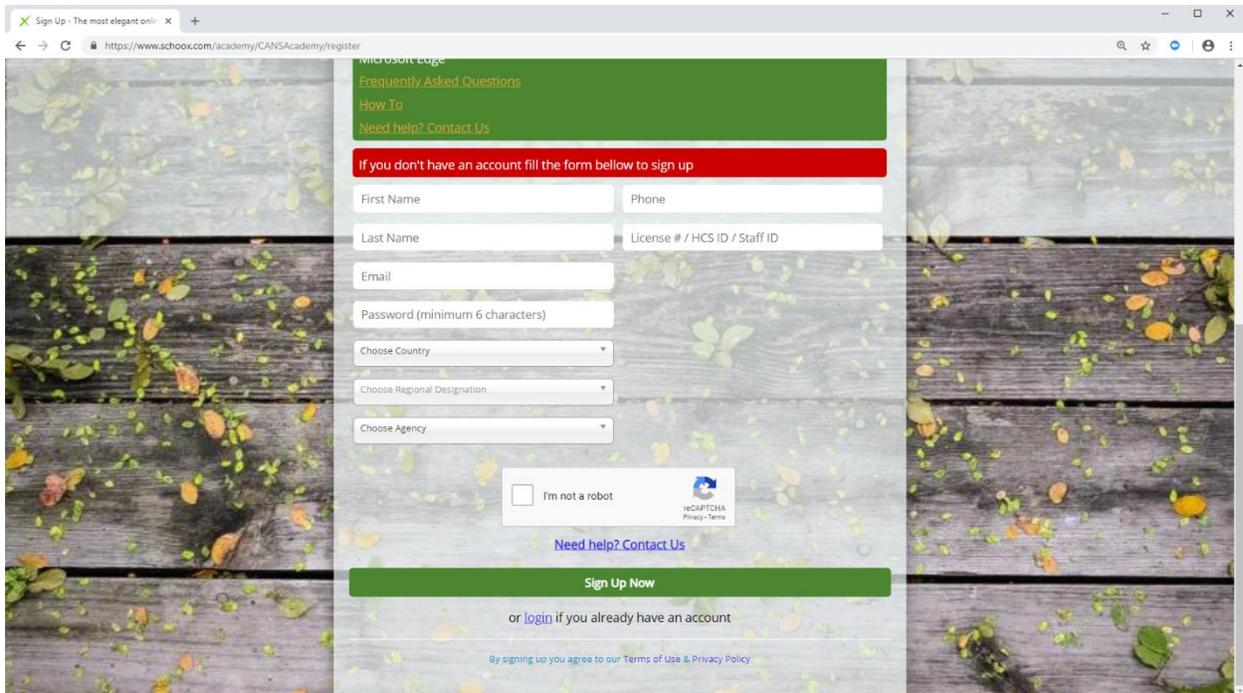
You will see a page that looks like this where you can click "Sign Up."



You will be redirected to a page that looks like this.



Scroll down the page to complete your registration.



Enter your information as follows:

The image shows a registration form with a red header that reads "If you don't have an account fill the form bellow to sign up". The form contains several input fields: "First Name", "Phone", "Last Name", "License # / HCS ID / Staff ID", "Email", and "Password (minimum 6 characters)". There are three dropdown menus labeled "Choose Country", "Choose Regional Designation", and "Choose Agency". At the bottom, there is a reCAPTCHA "I'm not a robot" checkbox, a "Need help? Contact Us" link, and a green "Sign Up Now" button.

Enter your first and last name, work email address, phone number and your License number or staff ID. Enter a password with a minimum of 6 characters.

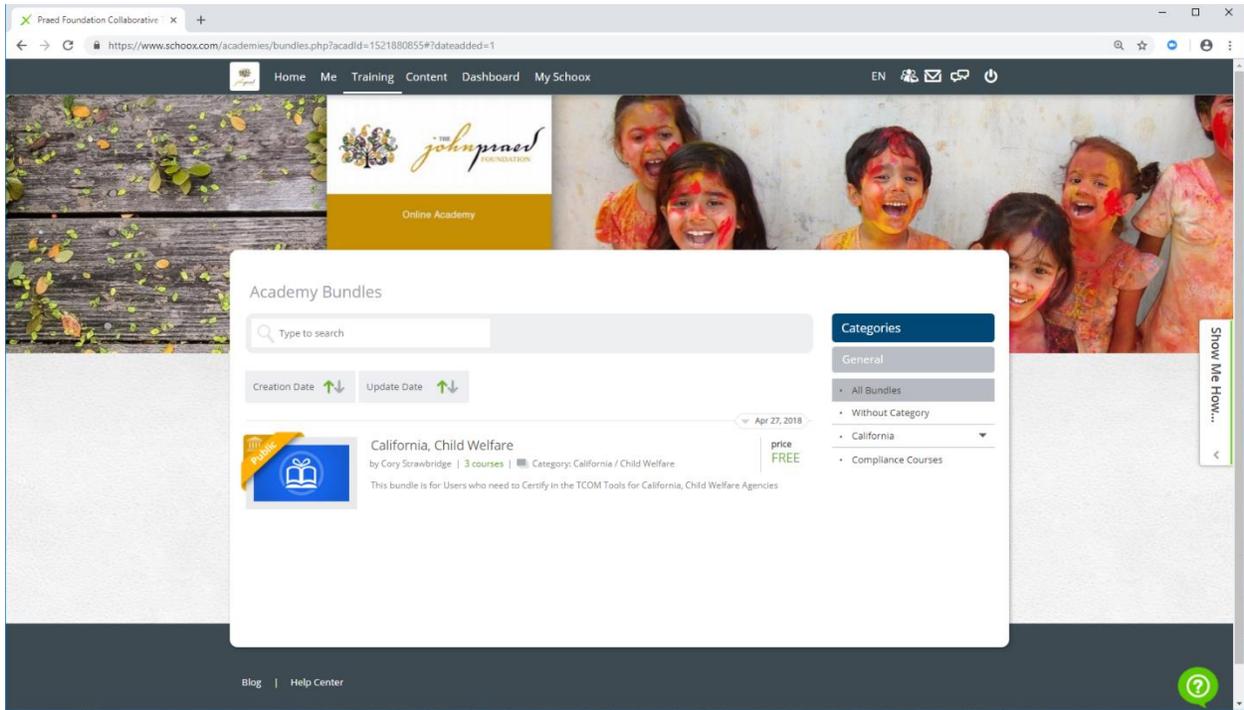
Select the drop down for "Choose Country" and type in "United" and select "United States of America" for your jurisdiction.

Select the drop down for "Choose Regional Designation" and type in "California" and select.

Select the drop down for "Choose Agency" and type in "San Diego" and select "San Diego Health and Human Services CWS-San Diego County".

Select the "I'm not a robot box" and then click **Sign Up Now**.

Once you are registered, you should see your home page where you can access additional CANS training content. **After you complete your 6-hour, in-person training**, you'll log back into this training site to complete your certification exam.



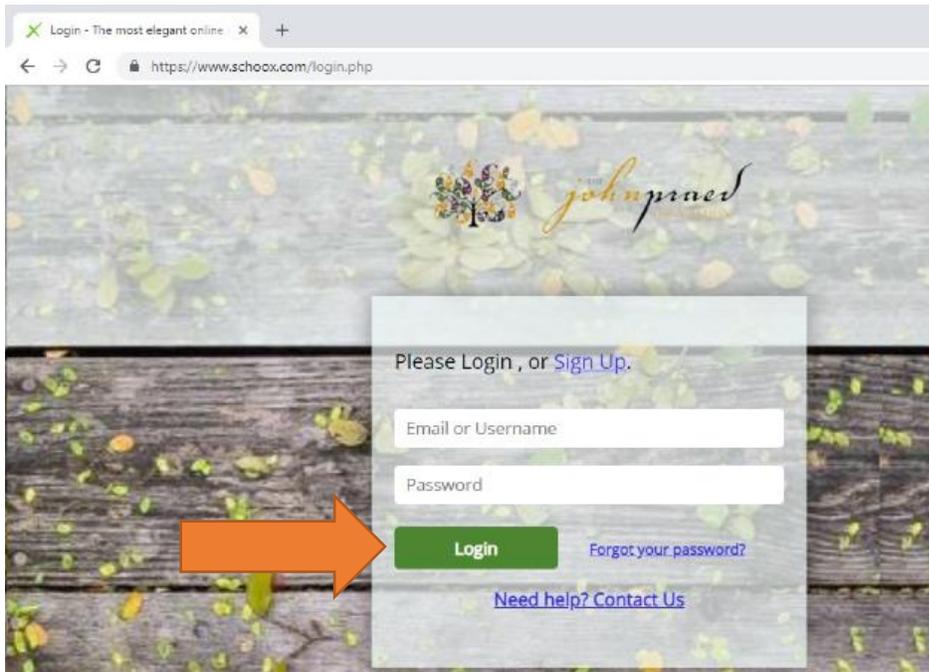
To log in after you've registered, and attended the 6-hour in person class, please go to:

www.schoox.com/academy/cansacademy

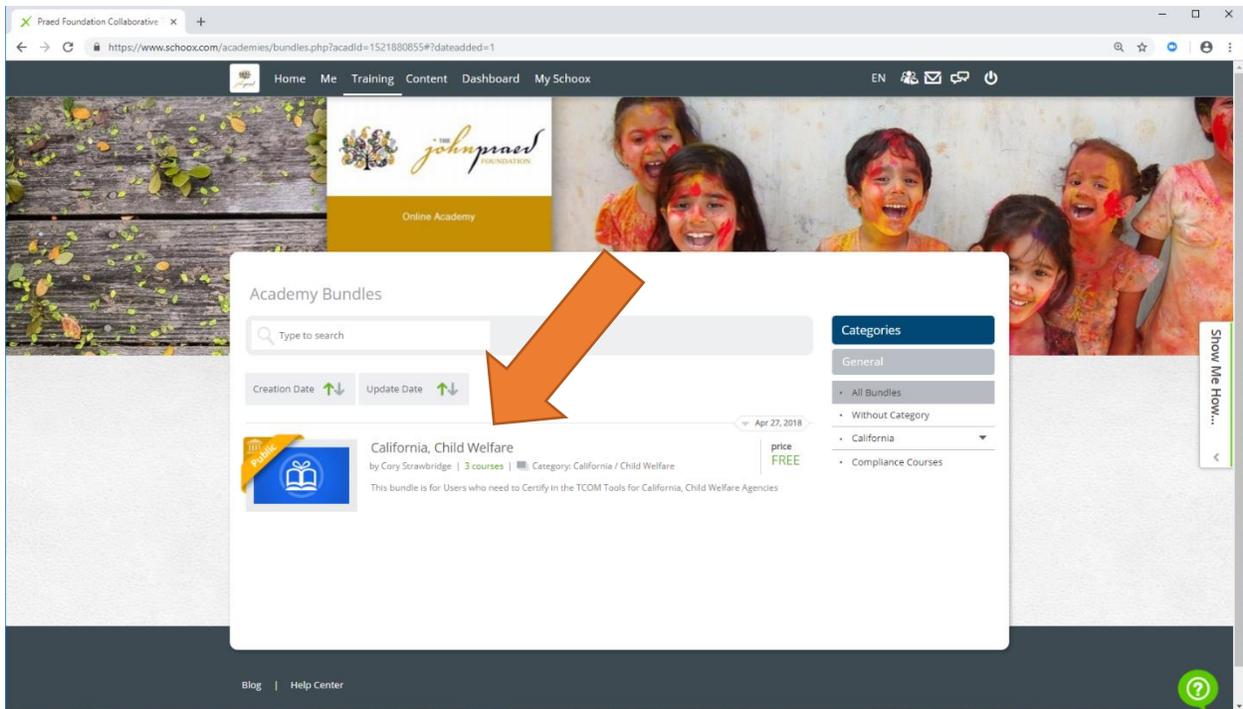


Search Google or type a URL

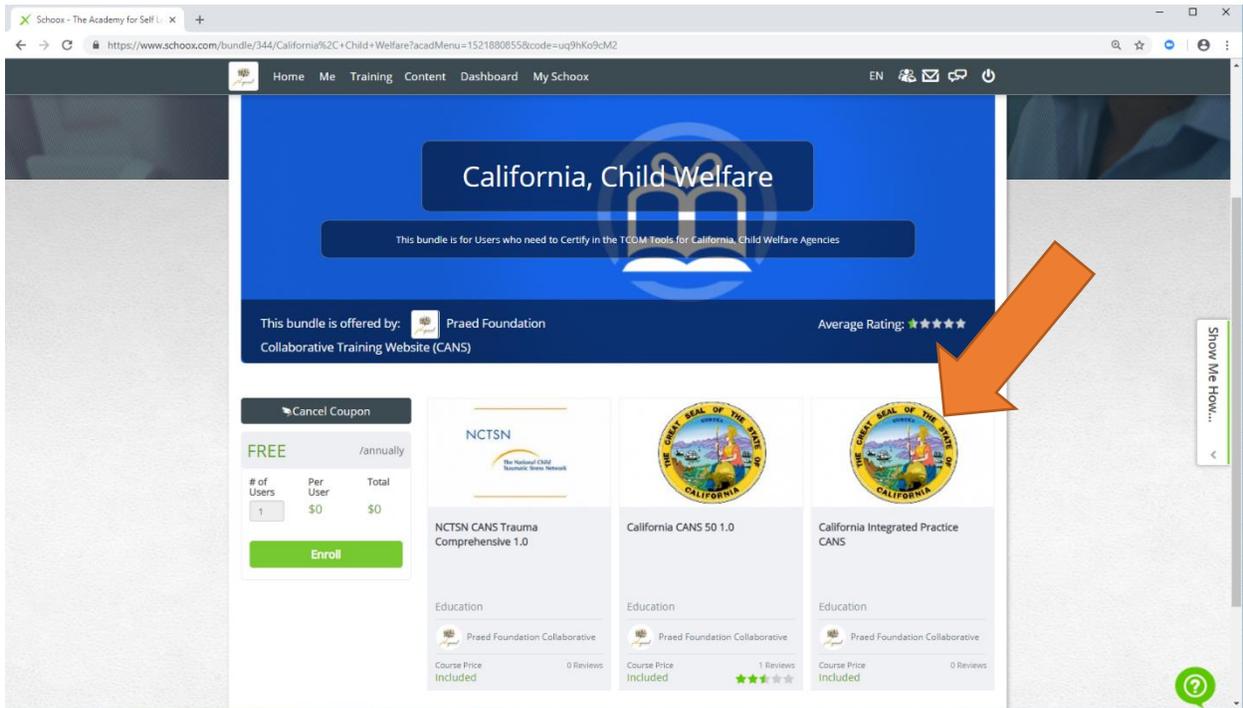
Enter your Username and Password. Then, click **Login**.



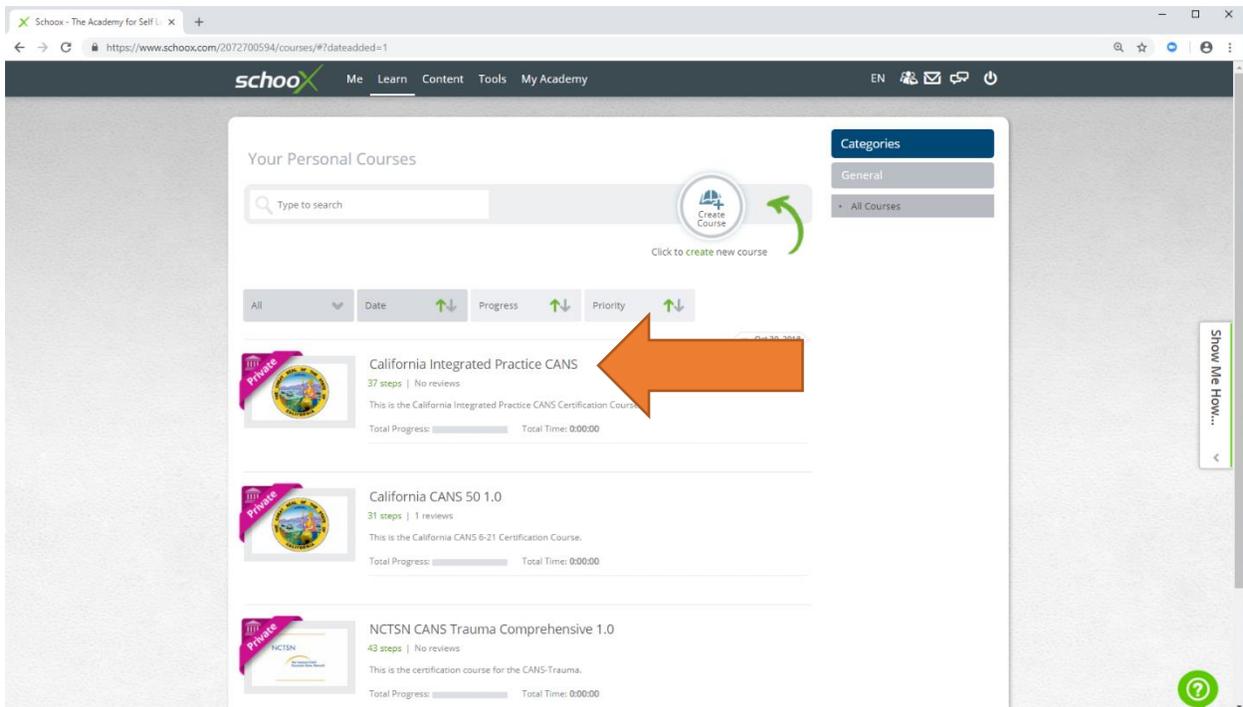
Once you are logged in, you should be on your training page that looks something like this. Under Academy Bundles, click “California, Child Welfare”.



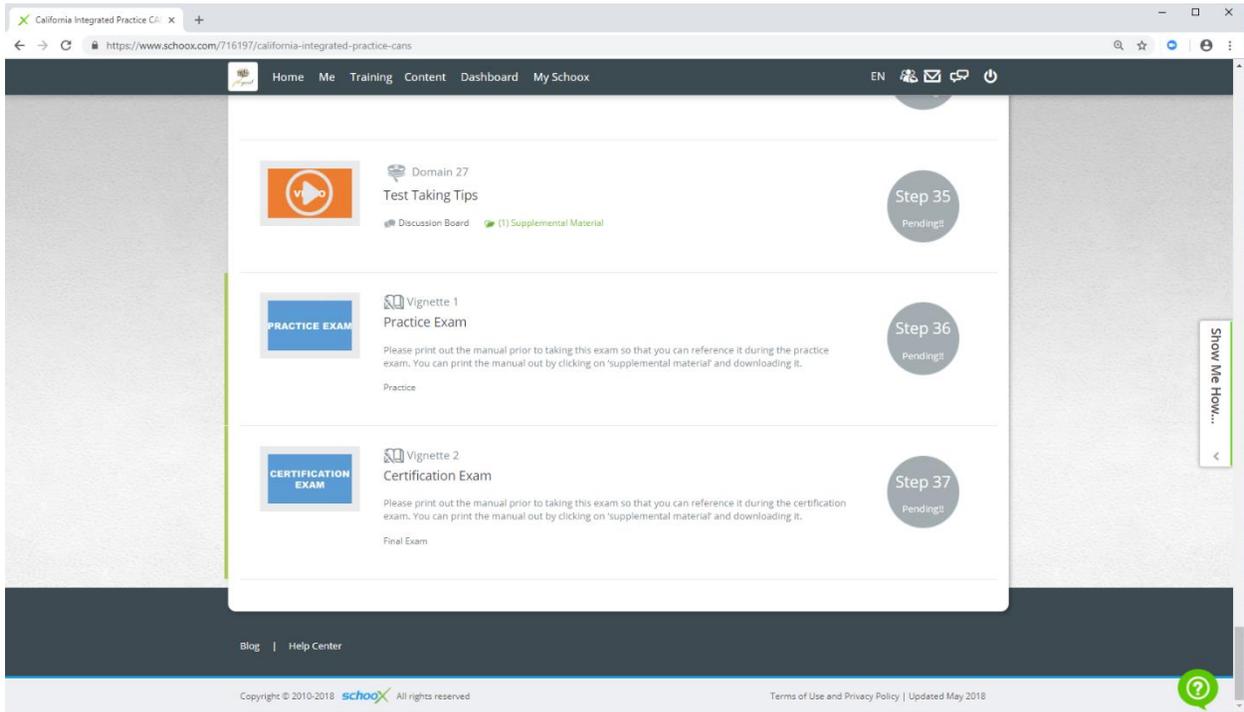
Select "California Integrated Practice CANS" to enroll.



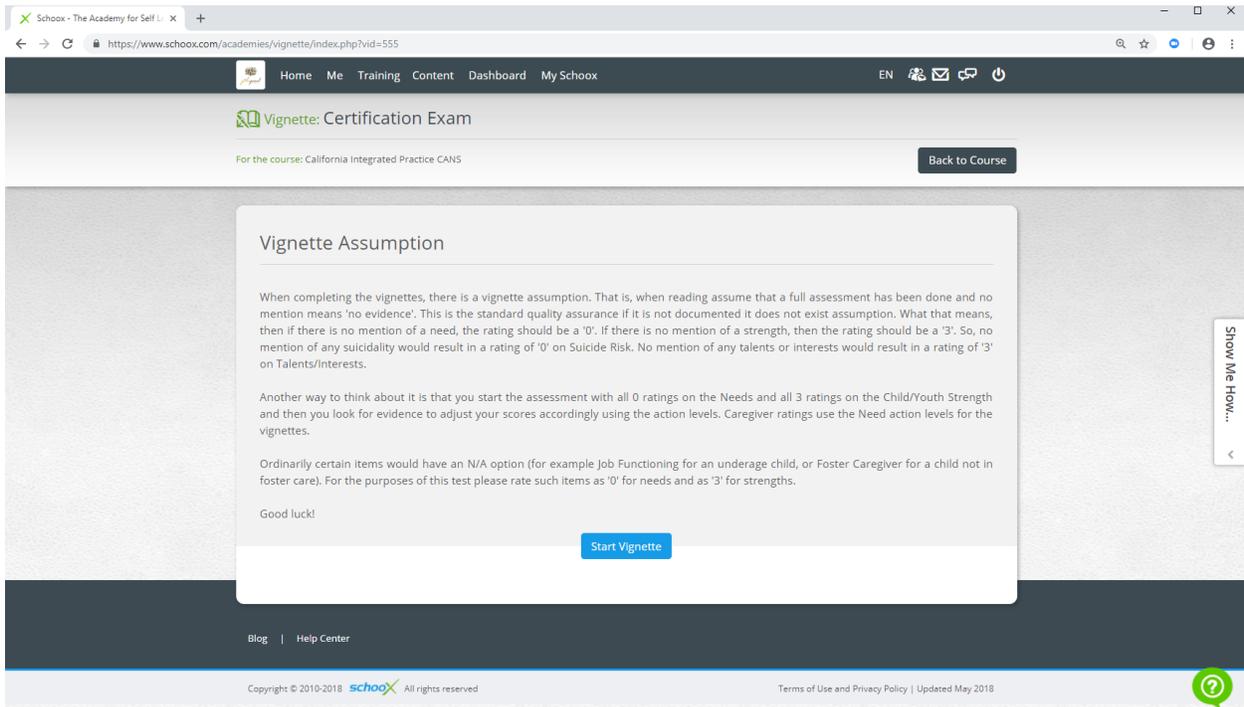
Then, select "California Integrated Practice CANS" to begin.



Scroll down the page and review any content you would like as a refresher. We highly encourage you to start with the Practice Exam. When you are ready, move on to the Certification Exam.



Review the vignette and score the CANS for the vignette. You may use your notes and collaborate with others as you would in real life when completing the CANS. You have two hours to complete the exam, so don't rush.



Once you complete the CANS exam and pass with a score of .7 or higher, save your certificate and email it to shelly.paule@sdcounty.ca.gov.

You can download/print your certificate from the Top toolbar under *ME->My Certificates->Course Certifications*.

